

SWINFEN AND PACKINGTON PARISH COUNCIL

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Our Ref: JM

06 July 2010

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Barn Restaurant, Heart of England Craft Farm, Swinfen on Wednesday 14 July 2010 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 12 May 2010 (Minute Nos. 1 - 37) (**ENCLOSURE**).

4. CHAIRMAN'S ANNOUNCEMENTS

5. LOCAL GOVERNMENT PENSION SCHEME

Members are requested to consider passing a resolution:

"The Council does not make it a condition of service for staff to join the Local Government Pension Scheme at the start of the individual's employment. All employees are eligible for entry into the Local Government Pension Scheme subject to them making a positive election to become a member."

6. CHILDREN PLAYING ON THE CAR PARK

Members are requested to consider what action if any can be taken with regard to the problems with young children who keep playing on the staff car parks to the Prison on bikes and on foot. Some of the children also like to roll down the hill into the road. There are two big issues – childrens safety and damage to staff cars.

7. LOCAL RESIDENTS OPEN FORUM

Members are requested to debate the next Local Residents Open Forum. Last year Katie Clark-Smith, Skills for Life/Quality Manager, HMP/YOI Swinfen Hall organised a meeting for all the residents to attend which took place at the Conference Centre which the Prison owns. This was to allow the local residents an open forum to discuss issues. In attendance were representatives from the Police, Swinfen Hotel and the Parish Council.

8. STATIONERY/POSTAGE

Members are requested to confirm the action taken by the Parish Clerk, after consultation with the Chairman, of the purchasing of stationery items and postage on behalf of the Parish Council and reimbursement thereof.

9. NEWSLETTER

Further to Minute No. 16 - 12 May 2010 Members are requested to consider approval of the draft newsletter for distribution around the Parish. (**ENCLOSURE**).

10. FINANCIAL REGULATIONS

Members are requested to consider producing and adopting Financial Regulations.

11. ALAN BIRCH, RETIRING INTERNAL AUDITOR

Members are requested to consider payment of an invoice from Alan Birch, retiring Internal Auditor.

12. LOCAL GOVERNMENT ADMINISTRATION

Further to Minute No. 9 - 12 May 2010, Members are requested to consider payment of an invoice from the Society of Local Council Clerks in connection with the purchase of the Local Government Administration, 8th Edition by Charles Arnold-Baker.

13. PARISH CLERK'S TRAINING

Further to Minute No. 10 - 12 May 2010, Members are requested to consider payment of an invoice from the Society of Local Council Clerks in connection with the Parish Clerk's training.

14. STANDING ORDERS

Further to Minute No. 25 - 12 May 2010, Members are requested to consider the adoption of the attached Standing Orders (**ENCLOSURE**).

15. THE HIGH SPEED RAIL PLANS

Further to Minute No. 28 - 12 May 2010, Members are requested to debate the impact of the High Speed Rail plans and the impact thereon to Swinfen and Packington.

Plans for a new high speed rail network, featuring 250 mph trains, have been announced by Transport Secretary Lord Adonis.

The preferred route would plough through acres of farmland to the east and north of Lichfield before joining the West Coast Main Line at Elmhurst. The route cuts over the A51 at Freeford, slicing through Whittington Heath Golf Course and Darnford Moors Golf Course.

At the A38 slip road, near Britannia Enterprise Park, proposals envisage the line sourcing over the dual carriageway and the industrial estate itself on a 685m long viaduct, across Streethay and running parallel to the West Coast Main Line through Curborough.

A six month consultation is due to open in the autumn, with a Government decision due next summer.

Construction could start in 2017 with the high speed network opening in phases from 2026.

16. CHILDRENS PLAYING FIELD, SWINFEN

Members are requested to receive a verbal report by Councillor Stowe on feed back regarding equipment purchased by the Parish Council for the playing field at Swinfen.

17. NEW NOTICES REGARDING PARKING ETC ON THE SWINFEN ESTATE

Members are requested to receive a verbal report by Councillor Stowe regarding the new notices on the Swinfen Estate.

18. NEIGHBOURHOOD HIGHWAY TEAM - PARISH VISIT 2010/2011

Further to Minute No. 32 – 12 May 2010, Members are requested to receive and note the following tasks scheduled for week commencing 21 June 2010 to be undertaken by the Neighbourhood Highway Team:

- | | | | |
|----|-----------------|-----------------|--|
| 1. | SIL1-1933-25679 | Old London Road | Clean sign |
| 2. | E2-1084365 | Old London Road | Clear detritus away from gullies near Butlers Cottage to end of road |

19. PLANNING APPLICATIONS

Members are requested to receive and note the following planning application decisions:-

Application No.	Location and Description of Development	Results
10/00551/FUL	Mr J Rose Track off Barkers Lane Lichfield Construction of new vehicle access off Barkers Lane, upgrading of existing loggers track to provide emergency and maintenance access for Swinfen lake and dam	Granted

20. SWINFEN AND PACKINGTON - PLANNING APPLICATION 10/00763/OUT

Members are requested to consider the following planning application:-

Application No.	Location	Proposal
10/00763/OUT	Mr R Mercer Packington Fields Farm Tamworth Road Lichfield	Erection of a permanent agricultural worker's dwelling (outline: layout and access)

21. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION NEWSLETTER JUNE 2010

Members are requested to receive and note the SPCA Newsletter dated June 2010 (**ENCLOSURE**).

22. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

23. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's June and July 2010 salary. (**PINK ENCLOSURE**)

24. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING

Further to Minute No. 37 - 12 May 2010, the next meeting of the Parish Council is to be held on Wednesday 22 September 2010 at The Barn Restaurant, Swinfen commencing 7.00 p.m.